

1 Meeting Opened

- It was determined that a quorum was present.
- **Meeting declared open** at 4:34pm.
- **Attending:**
 - Jack Bridges (chair),
 - Doug Burbidge (administrator),
 - Fern Clark (elected board member),
 - Jess Bridges (elected board member),
 - Laura Hodge (elected board member).
- **Apologies:**
 - Margaret Watts (elected board member),
 - Davina Watson (elected board member),
 - Andrea Johnson (elected board member).
- **Minutes from previous meeting: 26/4/2020**
 - Accepted: moved Laura, seconded Jack, carried.

2 Matters arising from past minutes

- Nothing that won't be covered below.

3 Correspondence

- Ditmars: emails went back and forth discussing with the Natcon's Ditmar subcommittee when Ditmars voting and awards would happen. Voting is 2nd to 30th of August. Ceremony is planned for late September.

4 Chair's Report

- AGM is planned for Saturday 12th September, in the late afternoon, via Discord.
- We want to send AGM notification in the next week or so. Doug will write a first draft and send to Jack.
- Doug plans to mention in the draft announcement that we will hold Discord induction sessions the weekend before and earlier in the day of the meeting, to let people smooth out tech issues.

5 Administrator's Report

- Office 365 hosting seems all good. Brian assisted with getting this fixed.

6 Treasury report

- Account balances:
 - WASFF primary account: \$7784.93
 - High interest account: \$11083.86
- Treasury group did some reports in May suitable for presenting to the AGM. These were sent to the board.
- Treasury group did a Swancon 2021 budget. This is wanting approval.
 - The \$24567 membership income is copied from 2020's budget.
 - This budget is predicated on the assumption that internal borders are open and our guests can therefore attend. If this is not the case, guest flights, accommodation and per diems will be lower or zero.
 - We plan to survey members on their intent to attend, but we have not yet done this.
 - There is a large unknown in that we do not know whether borders will be open and/or movement and assembly will be free to occur.
- That the budget be approved, but that the 2021 concom expedite the survey, and that the board review once survey results are available. Moved: Doug, seconded Jack, carried. Laura abstained.

7 CSC Chair Report

- Swancon 2019 closed their books with a preliminary loss of \$6599.82.
- Swancon 2020 closed their books with a loss of \$1384.43.
- The "Swancon 2020 canceled" shirts brought some income, which came in after we closed Swancon 2020's books, and will therefore be attributed to Swancon 2021.
- Don't run a convention during a plague.
- CSC has been discussing COVID-induced uncertainties, and the planned member survey should help with this.
- CSC has had some discussions re tech for part- or entirely-remote conventions.
- Swancon 2021 has invited one guest of honour, Claire G. Coleman, and one invited guest, Cassie Lynch. They have desire, and now have budget, to invite two more guests of honour.
- The concom is behind where a normal con might be in terms of inviting guests, but this is due to pandemic.
- There has been a programming meeting.
- They have been looking at potentially doing a community event or fundraising event. They have considered doing a "we're going to the movies at [date/time/movie name] -- come along if you want" event, but there are presently no suitable movies.
- The Duxton is currently operating as a quarantine hotel. It is still possible that this venue may not be available in April 2021.
- There is as yet no Swancon 2022 committee. The AGM announcement will include a solicitation for bids. If no successful bids are received, then no Swancon 2022 will be run.

8 Motions on notice

- Nil.
- (We had an intention to create a motion on notice re quorum for CSC, but it slipped through the cracks again. Laura also suggests a motion on notice to set a CSC membership guideline that where possible not all of the CSC be on any one concom.) Suggested wordings:
 - That by-law 2.3, after “Each of the 3 elected board members may not be one of the convenors.” have added “Except where the AGM appoints no convention committees, no more than 2 of the 3 elected board members may be on any one convention committee.”
 - That after by-law 2.3 a new by-law be added saying “Quorum for the steering committee shall be 50% of its members, rounded up.”, and renumber accordingly.
(So our intent is that if there were 5 or 6 members, quorum would be 3, etc.)
- Notice for the two above motions has now been sent.

9 General Business

- We should announce with the AGM notification that there will not be a Tin Ducks vote and ceremony this year, and that the awards given in 2021 will be for the previous 2 years.
- We should add some extra emphasis in the AGM notification’s usual request for new board members, as we won’t have the opportunity to talk to people in person at Swancon.
- **Date of Next Meeting:** we will attempt to make the next meeting the AGM, and will hold a board meeting shortly thereafter.
- The Board Meeting was closed at 5:50pm.