

1 Meeting Opened

- It was determined that a quorum was present.
- **Meeting declared open** at 2:38pm.
- **Attending:**
 - Jack Bridges (chair),
 - Doug Burbidge (administrator),
 - Fern Clark (elected board member),
 - Jess Bridges (elected board member),
 - Laura Hodge (elected board member),
 - Margaret Watts (elected board member),
 - .
- **Apologies:**
 - Andrea Johnson (elected board member),
 - Davina Watson (elected board member).
- **Minutes from previous meeting: 9/2/2020**
 - accepted.

2 Matters arising from past minutes

- Nothing that won't be covered below.

3 Correspondence

- Motion via email: in light of the Covid-19 pandemic, that the WASFF Board cancel Swancon for 2020. Motion was carried. In favour: Jess, Laura, Jack, Davina, Doug, Fern.
- Contact on the WASFF form. Greg Evans asked about WASFF membership. Doug replied that we aren't selling supporting memberships right now. Doug also pointed him at KSP writers' centre.
- Related: discussion of who will have voting rights at this year's AGM. Margaret suggests that the board set the membership fee for this year to \$0 for those who were members of last year's convention. Doug suggests that we also sell supporting memberships to 2021, and that the board grant voting rights at this year's AGM to Swancon 2021 members as well. Swancon 2020's supporting membership price was \$30. CSC approved last year's ticket prices to roll forward to 2021, so we should go with \$30.
- Motion: that the board grant free WASFF membership for the 2020 year to (a) all members of Swancon 2019, and that 2020 members have the same voting rights conferred by their 2019 membership; and (b) all members of Swancon 2021 (at the time of the AGM), and that 2020 members have the same voting rights conferred by their 2021 membership. Moved: Doug. Seconded: Laura. Carried.

4 Chair's Report

- As mentioned above, in light of COVID-19, in late February we cancelled Swancon 2020. All three levels (Swancon concomm, CSC and board) voted separately in favour of the cancellation. (In hindsight, this was the correct call.)
- Ally training remains cancelled, also due to COVID-19. We will move that to later in the year.

5 Administrator's Report

- Azure hosting still up in the air. Doug will send email this evening to progress this.
- Insurance happened: \$1624.45.

6 Treasury report

- Account balances:
 - WASFF primary account: \$8772.52
 - High interest account: \$11065.35
- All the deposit (approx \$10k) we gave the Duxton for Swancon 2020 has been rolled forward to Swancon 2021 (which means we have more actual money than the bank account total above suggests).
- As yet, we have not passed a WASFF 2020 budget. Jack has prepared a draft:

WASFF Current	
WA Science Fiction Foundation Inc	
January 2019 to December 2019	
Account	Total
Income	
WASFF Admin Services (213)	\$0.00
WASFF Donations (214)	\$0.00
WASFF Interest Income (270)	\$0.00
WASFF Seed Return (208)	\$0.00
WASFF Swancon Surplus (215)	\$0.00
Total Income	\$0.00
Gross Profit	
	\$0.00
Less Operating Expenses	
WASFF Bank Fees (413)	\$0.00
WASFF Barbeque (489)	\$200.00
WASFF Bookkeeper (412)	\$1,800.00

WASFF Grant Expenses (414)	\$0.00
WASFF Insurance (433)	\$1,624.45
WASFF Legal advice (441)	\$250.00
WASFF Misc Expenses (415)	\$100.00
WASFF Seed expense (417)	\$0.00
WASFF Stationery (461)	\$300.00
WASFF Web Presence (453)	\$200.00
Total Operating Expenses	\$4,474.45
Total Expenses	\$4,474.45
Net Profit	-\$4,474.45

- Laura moves that we accept this draft. Jack seconds. Carried.
- That draft shows us with a deficit of \$4474.45 for the year.
- Swancon 2020 will also have some losses (marketing, Grenadine fees, etc.) but not too many big losses as we have recovered the hotel deposit and Nalini's airfare. Our back-of-the-envelope estimate for Swancon 2020 is \$-7000.
- Doug suggests that the treasury group (Jack, Jess, Doug, perhaps Laura, perhaps others) should have a meeting to sort out Xero transactions (in particular hotel deposits) so they are assigned to correct line items and budgets, to allow us to generate accurate reports for the AGM.

7 CSC Chair Report

- At the last CSC meeting, CSC voted to approve the membership line items for the Swancon 2021 by directly copying the matching line items from the Swancon 2020 budget. Laura moves that the board approve that partial budget. Moved Laura. Seconded Jack. Carried.
- Some 2020 committee are willing to roll on to the 2021 committee, though not necessarily in the same roles.
- The Swancon 2020 guests are *not* available for 2021. We decided to pause the Swancon 2021 guest search temporarily, and focus on Australian guests when we resume.
- We believe we can mostly re-use the 2020 budget for 2021. Further detail later.
- Refunds: our payments provider are changing their refund policy on May 1st, so we are encouraging anyone who wants a 2020 refund to get that refund before May 1st.
- John Parker made a "COVID-19 cancelled my con and all I got was this lousy T-shirt" shirt in Redbubble.
- We got most of Nalini's airfare back, via her travel insurance.
- We gave John Robertson \$1000 for lost income, as he had accepted our invitation and therefore declined other work.
- The constitution says that Tin Ducks are optional, and the CSC therefore decided that we should *not* have a Tin Duck ceremony this year.
- We are still, as the Natcon, obligated to run the Ditmar awards. We need to notify Peter Lyons 8 weeks prior, so he can open voting. The Ditmar committee are waiting

on Swancon 2020 for direction. CSC will discuss this at their next meeting, in 2 weeks.

8 Motions on notice

- Nil.
- (We had an intention to create a motion on notice for this meeting, but it slipped through the cracks again.)

9 General Business

- Mumfan: we had been planning to award the Mumfan award this year. Consensus is that we will hold this over until the next full Swancon, and potentially award multiple Mumfan awards that year.
- Does turning up to the virtual Swancon count towards a 20-year etc. badge? Consensus is yes, and that 2020 is essentially a 'given' year.
- AGM date: we do not currently have a date. We should get our treasury reports in a state that we're happy with, *then* pick a date. Laura points out that we will have board positions to fill at the AGM.
- **Date of Next Meeting:** we will attempt to make the next meeting the AGM, and will hold a board meeting shortly thereafter.
- The Board Meeting was closed at 3:49pm.